

**Southern Hills Community Improvement District
February 18, 2020 at 7:00 pm
The Pitch Pizza & Pub,
2924 E. Sunshine Street, Springfield, MO 65804**

The meeting was called to order at 7:02 p.m. by Carl Price at The Pitch Pizza & Pub, 2924 E. Sunshine Street, and a quorum was declared present.

Present: Carl Price, Jane Earnhart, John Heitz, Bob Lowe, Justin Foss

Absent: None

Excused: Denise Heintz, Jeffrey Fenwick

Guests: [refer to sign-in sheet](#)

The various documents discussed were provided to the CID Board Members via email prior to the meeting for their review.

Business

Approve Meeting Minutes of 10/08/2019 – *Justin Foss made a motion to approve the minutes as presented, seconded by Bob Lowe, and approved by the following vote: Ayes: Carl Price, Jane Earnhart, John Heitz, Bob Lowe. Nays: none. Abstain: none*

Board Members for 2020

Carl explained the Board positions and terms. The upcoming Board openings will be added to the Southern Hills website, as well as a request for resumes from those interested in serving on the Board. The Board must include 3 members that don't have lake frontage property.

Bob, John and Carl have renewed for another 4 years. Jane is stepping down to focus on the landscape projects.

The slate of officers is:

- President – Justin Foss
- Vice President – Bob Lowe
- Treasurer – Denise Heintz
- Secretary – to be determined

Jane Earnhart made a motion to fill the board officer positions as presented, seconded by John Heitz, and approved by the following vote: Ayes: Carl Price, Jane Earnhart, John Heitz, Bob Lowe. Nays: none. Abstain: none

Monitor Lake Water Quality – Solitude Lake Management (SLM) – Justin Foss & Carl Price

Carl showed photos of the Southern Hills lakes compared to other nearby lakes at Sequiota and near Jack Henry. The Southern Hills lakes look quite a bit better due to the treatments.

In March, Solitude will resume the 2 treatments per month (it has only been 1 per month for the winter). They were on site last week and had no concerns. The reports are posted on the CID website.

The Sonar herbicide will be applied in the spring to treat the algae ahead of growth in the upper lake. It is in addition to the typical treatments. All applicators are licensed and the products are EPA approved. The nanobubbler will continue to be use (located on Chip's property). It can be a little loud when running. This will be looked into to see if the volume can be reduced.

Strategy for dam/spillway maintenance –Carl

The City has been reviewing the condition of the outlet of the middle lake that has been undermined due to erosion. They have hired Palmerton & Parrish to design the repair.

Lake common area maintenance – Carl

Your Choice Lawn Care (YCLC) will continue to provide maintenance. Trash clean up is needed on the upper lake island. Carl will relay to YCLC.

A neighborhood clean up day was suggested.

Financial Update – Carl presented Denise Heintz's Treasurer Report. [Refer to Carl's meeting slides.](#)

Central Bank of the Ozarks – Checking Account status –
2019 Ending Balance \$1920.34
Current balance \$27,298.42

Line of Credit – \$6,000 balance to be paid in full during February 2020.

Budget for 2020 – Includes Solitude treatments, and Your Choice Lawn Care maintenance.

Signage – Carl

One small sign was damaged on the lower end of the lower lake. Carl has contacted someone to repair it.

Grant Update – Jane Earnhart provided an update. The grant was approved and a check has been provided for the items within the grant application. [Refer to the attachment.](#)

NeighborWoods – Jane Earnhart provided an update on public trees available for public right-of-way. An email will be sent out soon to make everyone aware. [Refer to the attachment.](#)

The next CID meeting is tentatively planned for [June 2020.](#)

Adjourn – With no further discussion, the meeting was adjourned at approximately 7:42 p.m.

Motion – *John Heinz made a motion to adjourn, seconded by Bob Lowe, and approved by the following vote: Ayes: Carl Price, Justin Foss, Jane Earnhart, John Heitz, Bob Lowe. Nays: none. Abstain: none*

Action Items for Board Members to complete:

Justin Foss – chair responsibilities, maintain the website; coordinate with Solitude

Bob Lowe – assist Justin with chair responsibilities

Denise Heintz –treasurer responsibilities

Future Agenda Items

- Wall Standard/Construction Guideline
- Board succession planning

Minutes prepared by: Jane Earnhart, Secretary, Southern Hills CID

February 17, 2020

Treasurer Report

By: Denise Heintz, Treasurer

Attached are the updated balanced financial reports as follow:

YEAR 2019 Recap

- Y-end 2019 Bank Reconciliation – ending balance \$1,920.34
- Budget vs Actual year 2019
 - Tax Revenue - \$42,383 2019
 - \$6,830.78 received in 2019 but 2020 revenue
 - LOC ending balance \$6,000
- Use of Cash/Expenses total \$68,293 vs \$58,045 budgeted – variance of \$10,000
 - \$5,200 additional easement major cleanup
 - \$1,967 liability insurance – included 2018-2020
 - \$2,720 Solitude additional treatments and nano bubbles

YEAR 2020 Budget and Actual to Date

- Bank Reconciliation
 - Cash balance \$27,298.42
- Budget vs Actual
 - Pays \$6,000 LOC in full – to be done in Febr 2020
 - Reserve Allowance \$1,500
 - Budget clarifications
 - Solitude routine \$20,400 – Justin to confirm
 - Solitude additional - \$\$3,500 - \$1,600 deposit paid
 - Your Choice routine \$6,500 – Carl to confirm
- Line of Credit – Central Bank
 - Principal balance \$6,000 to be paid in full Feb 2020

Other Discussion

- Annual Financial Report due June 2020 to State Auditor – I will file
- LOC expires Aug 2020 – I will renew

MDC Community Conservation Grant

FUNDING SUMMARY

Grant Funds - \$2,500.00

Matching Funds - \$2,512.60 total

In-Kind Contributions (Partner) -	\$ 987.60 (Refer to attachment D.)
In-Kind Contribution (CID) -	\$1,000.00 (research, design, coordination)*
Cash Contribution (CID) -	\$ 525.00

*Jane's volunteer time to research and design the project, coordinate the implementation, and assist with installation and establishment. Projected hours include a minimum of 40 at a minimized contract professional rate of \$25/hour.

BUDGET LINE ITEMS

River Oats - 500 1-quart containers of at \$2 per plant	\$1,000.00
Aquatic Milkweed - 30 plants at \$5 per plant	\$ 150.00
Shrubby St. Johnswort - 35 plants at \$5 per plant	\$ 175.00
Turf Reinforcement Mat (800 SY)	\$ 200.00
Temporary Educational Signage	\$ 125.00
Posts and Netting	\$ 75.00
Installation (20 volunteers for 2 hours each)	\$ 987.60
Research, Design and Coordination	\$1,000.00
<u>WCC Maintenance (weeding, watering, cutting)</u>	<u>\$1,300.00</u>
TOTAL	\$5,012.60

FISCAL RESPONSIBILITY

Southern Hills Community Improvement District

Federal Tax ID: none (no employees)

Address: Justin Foss, Vice Chair
2527 S. Catalina Ave.
Springfield, MO 65804

TASKS COMPLETED

- Plants Ordered

TASKS UPCOMING for SPRING 2020

- Sign Designed, and Email Blast & Website Article Composed
- Plant Delivery
- Materials Purchased
- Planting Volunteers Recruited
- Plants Installed

NeighborWoods Update

UPCOMING EMAIL BLAST

Southern Hills Residents –

The City of Springfield has a NeighborWoods program that provides street trees installed at no cost. The trees must be installed by the City within the street right-of-way. To help everyone understand where this strip of land is in relation to their property, city staff have marked up the attached map. For example, the “10” along Southern Hills Blvd indicates there is a 10-foot strip of land measured from the back of curb that is public right-of-way. This is the strip where public trees may be installed.

If you believe you have room in the strip in front of your home, and you are interested in a tree, please contact southernhillslakes@gmail.com . We will provide you with the contact information and form to complete. There are a total of 75 trees that will be available. They are on a first come first serve basis between now and May 1, 2020. You will be required to water the tree during its establishment.

Once the city has reviewed your form and verified the location is suitable for a tree (ex. no conflicting utility lines), then a tree will be scheduled for installation during the fall/winter of 2020.

For more information on the NeighborWoods program you may visit the city website <https://www.springfieldmo.gov/2075/Neighborwoods>.

Thank you!

